



Distribution Pounds by County Report with XML **Export**

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Purpose of this document

This explains how to generate an XML file of the Distribution Pounds by County Report in Ceres for upload to HungerNet.

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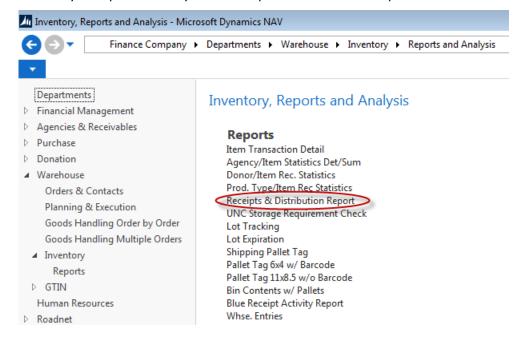
Purpose

The Distribution Pounds by County Report in Ceres now includes an option to generate an XML file for upload to HungerNet. This explains how to create that file.

Ceres object release 4.00.00 is required for the functionality documented in this procedure.

Receipts and Distributions Report

The Distribution Pounds by County Report can be accessed Departments → Warehouse →
Inventory → Reports & Analysis → Receipts & Distributions Report.



- 2. If the Export XML option is not selected:
 - a. The report can be run for any Date Filter.
 - b. The XML file will not be created.



- 3. If the Export XML option is selected:
 - a. The report can only be run for a Date Filter that that spans a complete Month or Quarter depending upon which Report Type has been selected.
 - b. The Report Type "Monthly" or "Quarterly" must be selected and match the period covered by the Date Filter.

- c. The Period Number must be specified and match the Report Type selected and the period covered by Date Filter.
- d. The XML file will be created in the location specified in the Folder Path field. For Ceres RTC this path must be "C:\NAVTEMP\". (Once saved it is recommended to move the report to a location on your network so that more than just the person creating the export can access the file).



receiptsDistribution89010110033110.xml

Begin Date

e. The XML file will be named by the process as follows:

"receiptsDistribution + Member ID + Begin Date Filter + End Date Filter.xml

Example: receipts Distribution 89 010110 033110 xml

> Food Bank ID

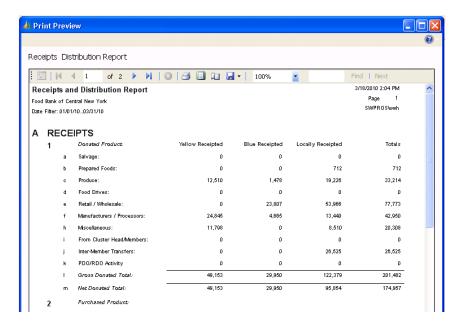
4. Amounts on both the Report and XML Export are now rounded to the nearest whole number.

End Date

A RECEIPTS



<instructions>Fresh fruit and vegetables. I.e.: Tomatoes or mixed produce.</instructions> <value type="Yellow" qprId="Receipts.Donated.Produce.Yellow" estimated="0">12510 <value type="Blue" qprId="Receipts.Donated.Produce.Blue" estimated="0">1478k/value <value type="Local" qprId="Receipts.Donated.Produce.Local" estimated="0">19226 </category>



Related Topics:

- 1. Agency Overview
- 2. Agency Order Overview
- 3. Blue Receipt Activity Report
- 4. Distribution Pounds by County Report with XML Export
- 5. FA Reporting and UNC Coding (QPRs_Blue Receipts)