

## Read Me CERES4.51.12 Auto upload Link files to server (Ceres4.51.12)

Service Request or Support: SR-0002338

Issue addressed: Ceres 4.51.12 enhances the existing Record Links functionality to enable the linked file to be stored in a central location which is accessible to all users.

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This release presents a change in system usage methodology, the following procedure document has been updated.

Document Management-Record Links

Resolution: The Record Links process was enhanced to automatically copy and store the linked files on a user defined common file server/drive. The directory path provided in the Record Links File Path on the General Tab of the Company Information page (normally a UNC directory path accessible by all users) is where the linked files will be stored.